

Thinking about a transfer, reassignment, job share, or leave?

If you're considering requesting a change in placement for the 2018-19 school year, it's important to know there are specific provisions in the contract that govern how transfers/reassignments are handled. We'll summarize key pieces in this Update, but we encourage you to carefully read [Article 23](#) in the contract if you're thinking about making a transfer or reassignment request.

To request a transfer or a reassignment, you must:

- Hold a continuing contract (a provisional contract is a continuing contract).
- Have had at least two consecutive years of overall proficient end-of-year evaluations directly prior to the time of the request.
- Hold the required certification and qualifications for the requested position(s).

In addition, please note the following:

- If you are a **classroom teacher, library media specialist, or counselor**, you should read [Section 23.4](#) in the contract for the **transfer** language and procedure if you want to transfer to a similar position at another location in the district.
- If you are a **specialist** in a program (Preschool through K-12 special education teacher, elementary Safety Net, ELL, elementary PE and music, elementary Quest, OT, PT, SLP, Vision/Orientation/Mobility specialist, or psychologist), you should read [Section 23.6](#) in the contract for the **reassignment** language and procedure if you want to be reassigned to a similar position at another location in the district.
- If you want to transfer to a different level or to a position outside of your current assignment, you should read [Section 23.8](#) in the contract for the language and procedure.
- Transfers will be accepted starting **January 12, 2018**.
- The transfer/reassignment application deadline for **secondary** is **January 31, 2018**. (This deadline for secondary is for this year only due to the need to do early hiring for 45 high school teachers to implement a 7-period day.)
- The transfer/reassignment application deadline for **elementary** is **March 2, 2018**.
- Transfers and reassignment request forms will be sent electronically by HR.

"It's important to know there are specific provisions in the contract that govern how transfers/reassignments are handled."

*Kevin Teeley,
President*

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Transfer, reassignment, job share, or leave (continued from page 1)

- If you think there might be any slight possibility, however remote, that you might want a transfer or reassignment for the 2018-19 school year, you should fill out a request. You can always take your name off the list later, but you can't add your name after the deadline has passed.
- You can turn down up to two transfer/reassignment offers before being dropped from the list.
- If you turn down a transfer/reassignment offer, you'll remain in your current position, so there's little risk in putting your name on the list.

For job shares: It's important to carefully read [Appendix M - Job Share](#) in the contract if you're interested in applying for a job share for the 2018-19 school year. Applications can be found on the staff portal. The deadline for submitting a job share proposal to your principal is **March 2, 2018**.

If you're thinking about requesting a leave of absence (non-child care): Want to take a year off to recharge your batteries, travel, go to school, or spend more time with your family? You can request an unpaid leave of absence to do so. Leave request forms are available in your building's office, and the deadline for submitting your request to Human Resources is **March 2, 2018**. (Keep in mind that leaves will not be approved for those who want to try out a different career or want to work in another school district or private school. You can, however, substitute teach in the Lake Washington School District while on a leave of absence.)

Care to share your opinion?

With the start of this year's legislative session, there are bills already under consideration in both the House and Senate. Joint bill SB 5283 / HB 1374 is concerning the calculation of years of experience credit for educational staff associates (OT/PT, SLPs, Psychologists, etc.) for salary purposes. This bill would recognize experience worked in their field outside the PreK-12 environment. Recognizing outside experience will help in attracting and retaining specialists to our district.

This was a big issue that came up in the bargaining feedback last year. If you have an opinion on this issue, please contact your legislators:

**Call the Legislative Hotline
1-800-562-6000**

Leave a message for the legislators that serve your legislative district.

LWEA benefit pool change

Based on current enrollment, medical usage, and state contributions, the district has calculated that the benefits pool will increase by \$39 per full-time person per month.



LWEA Office

10604 NE 38th Place, Suite 212
Kirkland, WA
425-822-3388

UniServ Rep: [Jennifer Silves](#)

Office Manager: [Sheila Hagerman](#)

Admin Assistant: [Terri Neely](#)

LWEA Officers and Executive Committee

President:

[Kevin Teeley](#)

LWEA Office / 425-822-3388

Vice President:

[Howard Mawhinney](#)

RHS / 425-936-1800

Primary Rep:

[Heidi Wilson](#)

Parks / 425-425-936-2650

Intermediate Rep:

[Gerry Wilson](#)

Muir / 425-936-2640

Middle School Rep:

[Peggy Solum](#)

Kamiakin / 425-936-2400

High School Rep:

[Katie Badger](#)

RHS / 425-936-1800

Specialists Rep:

[Marilyn Hargraves](#)

LWHS / 425-936-1700

Special Services Rep:

[Sarah Cooper](#)

Juanita Elementary Preschool /
425-936-2570

Ethnic Minority Rep:

[Maryziel Galarpe](#)

Blackwell / 425-936-2520

LWEA Office:

425-822-3388

37 LWSD teachers achieve National Board Certification

Congratulations to the LWSD teachers who recently achieved National Board for Professional Teaching Standards certification.

First-time certification recipients are:

Julie Bergevin, Kamiakin

Jessica Butterfield, LWHS

Lua Carlson, Northstar

Peter Cheng, JHS

Lesley Cordell, RHS

Christine Everson, EHS

Jeff Gehring, RHS

Kerry Hanson, Evergreen

Kelly Kirkness, Juanita Elementary

Nadia Miranda Navas, International

Emma Morris, EHS

Liesl Neubert, RHS

Gretchen Oates, Kamiakin

Andrea Peoples, Juanita Elementary

Shelby Ruge, EHS

Allison Snetselaar, EHS

Amy Teal, LWHS

Melissa Wrenchey, Tesla

Ashley Zydel, LWHS

Patricia Bergstrom, Finn Hill

Eric Carlson, JHS

Amy Chackel, RHS

Jackie Coons, Inglewood

Elizabeth Dunsire, Redmond Middle

William Gardner, Emerson HS

Kayce Gehring, Mann

Angela Kasper, Evergreen

Jessica Lynn, Alcott

Patrick Monson, JHS

Thomas Nash, Inglewood

John Norris, EHS

Meghan Palmer, Evergreen

Alexandra Pike, JHS

Shawna Sandstrom, Franklin

Jordan Swain, RHS

Sara Ward, Kirkland

Macy Zwanzig, RHS

We'll have information on the National Board certified teachers who have recently renewed their certificate in the next Update.

National Board Certification is the highest credential in the teaching profession. A voluntary process established by the National Board for Professional Teaching Standards (NBPTS), certification is achieved through a rigorous performance-based assessment that takes between one and three years to complete. The process measures what accomplished teachers and school counselors should know and are able to do.

In addition, holding a valid NBPTS certificate satisfies the ongoing 150 clock hour requirement for the life of the certificate, or the requirements of the Washington State Professional Certificate, whichever is applicable.

You can get additional information on National Board Certification by visiting the National Board for Professional Teaching Standards [website](#) or by calling 1-800-22TEACH.

Lake Washington was one of the top 30 districts in the nation in terms of new board certified teachers – we are 13th in the nation!

WANTED

We need a **highchair for our infants/toddlers in our daycare**. Also needed – “pool noodles.” Lorrie Thomas (Emerson) lthomas@lwsd.org.

SERVICES

Need house (interior or exterior), fence or deck painting? I can help you – give me an opportunity to give you an estimate. Mario Quiroga (Frost) 425-8300176.

FREE

Working queen **electric blanket**. Lorrie Thomas (Emerson HS)

OPPORTUNITIES

Quilters, sewers, volunteers! **Quilts of Valor Foundation National Sew Day** is 2/3/18. Canyon Park area, from 9 AM – 4 PM. We'll be making quilt tops for veterans. All materials, thread, patterns, irons, boards, & cutting mats provided. If you have red, white, or blue fabric you can donate – that would be great. Bring your machine & rotary cutter if you can help for 1 hour or more. Contact me for more information. Charlene Luttge (Dickinson) cluttge@gmail.com or 206-235-6932.

FOR RENT

Shoreline **townhouse**, 3 bedrooms, 2.5 baths, w/ 2-car garage, SS appliances, island kitchen w/ balcony off dining room. Master bed/bath on main floor. Fenced backyard w/ patio. \$2,400/mth, \$2,000 security deposit w/ 1st month's rent. 1 cat ok. Good credit only. Available now. Casey Heid (Rose Hill Elem) 952-215-9583.



Village Theatre offers complimentary tickets

All LWSD educators are invited to a free dress rehearsal performance of *The Gin Game* on January 14 (Sunday) and January 16 (Tuesday), at 7:30 PM. The Village Theatre is located in Issaquah (303 Front Street N).

If you would like to attend, RSVP no later than 5 PM on Friday, January 12 to **Ann Reynolds** with your name and whether you will need 1 or 2 tickets. This offer is valid only for LWSD employees and is non-transferrable to another performance. Keep in mind that there are a limited number of tickets available.

If you can't attend the Sunday or Tuesday performance, LWSD teachers will receive 50% off any performance in the first 2 weeks of the run (1/18-1/28). To take advantage of this offer, call the Box Office at 425-392-2202 or online www.villagetheatre.org and use the coupon code of "EDUCATION."

Students can always get 50% off tickets at Village Theatre by arriving 30 minutes before the show starts and showing their student ID.

Marketplace

Ads are run in the Update on a first come, first served basis. All ads need to be in written form. Send directly to Sheila Hagerman at shhagerman@lwsd.org.

Ads are subject to approval of the LWEA Executive Committee and may be edited for length.

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LWEA Website

Lakewashingtonea.org

[Facebook](#)

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Calendar

Jan. 15

ML King Jr Day – No School

Jan. 16

Executive Committee
Phone Banks – LWEA Office

Jan. 17

Elementary Grades Due
Phone Banks – LWEA Office

Jan. 18

Newbie Nights (4:30-7 PM)
LWEA Office
Election Ballots due 4 PM

Jan. 22

Phone banks – LWEA Office
School Board Meeting