

Stay Home, Stay Healthy

Your health and well-being are most important.

- * Limit your time in buildings. Stay home and avoid non-essential contact or trips.
- * Practice social distancing – stay 6 feet apart from others.
- * [Wear a mask](#) when in public settings. You can [make masks for others](#).
- * Wash your hands thoroughly and frequently with soap and water or alcohol-based sanitizer.
- * Call your doctor if [you feel sick](#) or have [symptoms of COVID-19](#).
- * Beware of [Coronavirus scams](#).

Packing Up Rooms

Rooms need to be packed up by June 19th (except for Juanita HS, which needs to be packed up by June 1st). **Building-based plans for packing up rooms will not be ready on Monday (5/18). By Monday (5/18), building principals will receive information that helps them begin developing a plan over the next few weeks for packing up rooms safely**, including accommodations for staff, including high-risk individuals, and a clear procedure for signing in and out so that cleaning and sanitizing practices can be followed. *Stay safe, stay healthy! While packing up rooms, please limit your contact with others, practice social distancing, wash your hands, wear a mask, and follow building protocols for disinfecting surfaces.*

Paper Packets

Each building should have a process for creating, assembling, printing, distributing, and collecting paper packets that have been requested by students/families. This process should assign educators with creating the packet content and IA or administrators with assembling, printing, or distributing packets. *Stay safe, stay healthy! If educators wish to print/assemble/distribute packets, they may do so but should limit their time in the building, practice social distancing, wash your hands, wear a mask, and follow building protocols for disinfecting surfaces.*

Red for Ed Wednesdays

Show your support for public education by wearing **Red for Ed on Wednesday** while teaching from home. Send a picture to Lama Chikh at LChikh@washingtonea.org and we will share it on our social media!



Information Round Up

Evaluations & PGE System

You might notice some activity in the PGE system as administrators finalize evaluations for the year. No action is required on the part of educators, except for first-year educators who are required by law to have a summative conference. Please review the [evaluation LOU](#) and the [evaluation FAQ](#). Teachers may submit by June 15 a written statement, to be attached to their evaluation, that captures their efforts in remote learning.

Professional Fund

Expect information on the professional fund in tomorrow's Update.

Video Conferencing

The district is creating a DO/DON'T grid to help educators conducting 1-1 video conferencing to be shared with principals on Monday.

Incomplete Grading

The district will be communicating more details regarding Incomplete grading in the next few weeks.