

Letter of Understanding

Between

Lake Washington School District No. 414

And

Lake Washington Education Association.

The district and association agree to amend Section 19.9.2 regarding Accumulation of Annual Leave.

For the 19-20 school year, an employee may accumulate up to 60 hours of annual leave in the 20-21 school year. To carry over unused annual leave, employees must request in writing or via e-mail the amount of annual leave to be carried over. Such written request must be received by the payroll department no later than June 30, 2020. In the 21-22 school year, LWEA and LWSD agree that the annual accumulation of annual leave will return to 37.5 hours, per section 19.9.2 of the 2017-2021 LWEA/LWSD CBA.

At the end of the 2019-2020 school year, unused annual leave not requested to be carried over will be cashed out at the sub rate of pay at the end of the school year.

Agreed:

For the district:

Jon Helmer

5/27/2020

Date

For the association:

Jan Malen

5/26/2020

Date