

## **Procedures for Quarantined Students at the Elementary Level**

Quarantined students are those students who are assigned an in-person teacher in elementary school, but due to District policy are quarantined in response to Covid-19 health regulations.

### **Purpose of the Quarantine Protocol:**

- To address the workload and needed supports for in-person elementary teachers.
- To address the workload and needed supports for in-person elementary students who are quarantined.
- To address the requests of community for continued learning opportunities when students are absent for extended periods of time.

**Quarantine Protocol:** Quarantined students will have the opportunity to join a remote teacher's class during the quarantine period. The assignment to a remote teacher will be determined by the principal.

1. Assignment of students to remote classes will be determined as follows:
  - a. Parents/guardians will be contacted prior to any temporary placement decision to determine if there is an interest in a temporary remote placement.
  - b. Principals will ask for remote-teacher volunteers to host students. If there are volunteers, students will be assigned to those teachers/classes first.
  - c. If there are no volunteers to host students, students will be assigned to the smallest class in a grade level at the student's home school.
  - d. In no cases may class sizes exceed the standards outlined in section 13.1.1 of the CBA (K-1: 24, 2-3: 26; 4-5: 28) with the addition of temporary in-person students.
  - e. In no case will more than 3 students be added to any one remote class.
  - f. If the home school has no available remote spaces, the principal will contact the closest schools to determine if available space exists at those locations. Students may be placed there for the duration of the absence.
  - g. Remote teachers will be notified no later than 4:30 p.m. the day before placement occurs.
2. Remote teachers should include visiting students in small groups, class work, discussions, projects, etc.
  - Remote teachers will not be required to collect and grade work for visiting students.
3. Students' in-person teacher will be responsible for assigning and collecting work per their professional judgement. At a minimum, teachers will adhere to District procedures for missed assignments due to an excused absence as follows:
  - a. Students shall be allowed a reasonable opportunity to complete or turn-in assignments or tests missed during an excused absence. Assignments not completed because of an excused absence or tardiness shall be made up in the manner provided by the teacher. A student will be allowed at least one makeup day for each day of absence. If a missed assignment or test cannot be replicated outside of the class period it was initially offered in, the teacher shall either excuse that assignment or provide the student with an alternative assignment.
4. Daily attendance will not be taken as the quarantine period is considered an excused absence.

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5. If an in-person student is temporarily assigned to a remote class, the student's in-person teacher will receive 30 minutes of compensation at the timecard rate to coordinate the temporary placement.
6. Remote Teachers will receive 30 minutes of timecard rate for each student assigned to attend a remote class.
7. Specialists may not be assigned to provide academic instruction or academic support for quarantined students.
8. In-person students who miss school for extended periods due to travel may not be temporarily placed into a remote class.

For the District:

For the Association:

Date: 5/13/2021

Date: 5/13/2021

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