

**Letter of Understanding**

**Between**

**Lake Washington School District NO. 414**

**AND**


**Lake Washington Education Association**

**Instructional Supports for ELEMENTARY Students Required to Quarantine or Isolate**

Whereas the Association and District agree that instructional supports for quarantined or isolated students must be provided in alignment with OSPI Bulletins 034-21, 076-21, 061-21 & DOH Bulletin 820-218 and

Whereas the district is required to quarantine or isolate students following Public Health King County guidance for periods up to or in certain cases exceeding 14 days and

Whereas most quarantined students become asymptomatic prior to the end of their quarantine requirement, therefore

The District and LWEA agree that the LOU dated September 7, 2021, is terminated and replaced by the following agreement beginning November 9, 2021, and ending ~~January 28, 2022~~ March 2, 2022 *JA* 

**I. Instructional Support for Students with Required Absences Due to COVID that are 3 Calendar Days or Less**

- A. Teachers will provide support in manner consistent with building specific, grade level appropriate past practices for student absences due to illness.

**II. Instructional Support for Students with Required Absences Due to COVID that are Equal-to or Greater than 4 Calendar Days and up to 14 Calendar Days**

- A. Classroom teachers, including full-time Quest teachers, will provide instructional supports via Classroom Teams to students who are required to quarantine or isolate.
1. A teacher's plan for quarantine/isolation instructional supports should permit a student to continue to participate in the curriculum, meet educational standards established within the district, and complete subject, grade level, and graduation requirements.
  2. The plan will include necessary or required assignments and assessments, with any associated due dates, and may include links to resources or a schedule for observing classroom instruction.
  3. Consistent with OSPI Bulletin 076-21, instructional supports may include:
    - a. Synchronous online educational opportunities using Teams such as simulcasting live instruction (i.e., look-ins), or facilitating live, or two-way interactive communication online.
    - b. Asynchronous instruction that could include activities through Teams or district-approved digital tools, recording of lessons, or videos. If a teacher cannot make these options available to students, hard-copy packets may be used; however, teachers are strongly encouraged to ensure plans minimize reliance on this approach. If using only asynchronous supports in a week, teachers will attempt to make a connection with the student and/or family at least once via Teams or email, or by phone, with the family.
- B. At all times, teachers will have the discretion to modify or excuse assignments or assessments that cannot be replicated outside of class.
- C. When a quarantined student, or their family, indicates that they are too sick to complete assignments remotely, teachers may use an alternative to the instructional supports outlined in this LOU, including the opportunity for a student to make up work upon return from the absence.
- D. A teacher's decisions around how to best support a quarantined student will be excluded from a teacher's evaluation.

**E. Teachers will not:**

1. be required to provide students access to instruction via Classroom Teams for absences that are not related to COVID quarantine or isolation but may choose to do so.
2. be responsible for student technology access, troubleshooting, or support. This provision includes providing access, troubleshooting, or support for computers, charging cords, hotspots, logins, and other tech related issues.

**F. Instructional Supports Remedy**

1. Classroom teachers will be compensated for providing instructional supports to students in 4-14 day quarantine or isolation. Payment will be dispersed in the August pay warrant.
2. Compensation will be pro-rated based on the total number of students served in 4-14 quarantine or isolation for the school calendar year.

Number of Students Required to Quarantine or Isolate for 4-14 Days Over the Course of the School Year	Annual Compensation
0-4	\$250
5-9	\$500
10-14	\$750
15-19	\$1,000
20+	\$1,250

**III. Instructional Support for Elementary Students with Absences Due to COVID in Excess of 14 Calendar Days**

**A. The district will provide Elementary Remote Support (ERS) Teachers to supply additional instructional support.**

1. ERS teachers are certificated staff hired to support staff and students.
2. When a student's quarantine is determined to exceed 14 days, ERS teachers will provide instruction via Classroom Teams and will assist students with work assigned by their classroom teacher. The use of this support is at the discretion of the classroom teacher.
3. The district and the association will review an updated list of available ERS teachers monthly for the duration of this LOU to ensure adequate ERS teachers are available to address quarantined student needs.

**B. Classroom teachers will provide weekly activities to quarantined students and may establish opportunities for observing classroom instruction.**

1. Classroom teachers will be compensated at the timecard rate for one hour per week, per student, whenever a student who is required to quarantine or isolate for more than 14 days is absent for any portion of the week.
2. The compensation will be for the purpose of:
  - a. Communicating with the student and family.
  - b. Planning and preparing activities for the student that address a longer absence.
3. The classroom teacher maintains responsibility for providing and grading student assignments.

- C. In alignment with Public Health King County guidance, the district will develop a process to notify classroom teachers of students on their roster who are required to quarantine or isolate for more than 14 days, including the expected return date of the student.
- D. The classroom teacher will not be responsible for student technology access, troubleshooting, or support. The classroom teacher will not be required to provide support for student technology access, including providing access to a computer, charging cord, hotspot, troubleshooting login and other tech troubleshooting.
- E. A teacher's decisions around how to best support a quarantined student will be excluded from a teacher's evaluation.

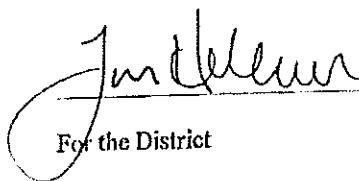
**IV. Regarding Elementary Library, Music, PE Teachers, and K-5 HC**

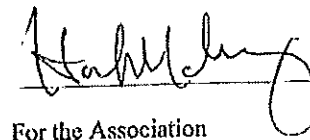
- A. Due to the increased burden of missing substitute coverage and the number of sections that elementary specialists have each day, library, music, and PE teachers will have the discretion to determine which assignments to excuse or assign during or after students' absences.
- B. K5HC teachers will shift their in-person students who are quarantine to a remote/virtual group within the K5HC virtual schedule

**V. Other Certificated Staff**

- A. Certificated non-classroom staff will be paid \$125 in recognition of support provided for students.

Agreed

 11/15/2021  
For the District Date

 11/12/2021  
For the Association Date