

# Course Syllabus-Strengthening Public Education Through Leadership 2017-2018

<b>Title of Course</b>	<b>Strengthening Public Education through Leadership</b>
<b>Dates/Time</b>	September 19, 2017-June 15, 2018 (see below for schedule)
<b>Credits or CEU's</b>	<b>1 Credit or 10 clock hours (no partial credit or clock hours)</b>
<b>Instructor Name</b>	Kathy Colombo; M.ED, NBCT, Consulting Teacher, LWEA Representative for RSC and Secondary schools, <a href="mailto:kcolombo@lwsd.org">kcolombo@lwsd.org</a> or 206-713-3423 (cell)
<b>Instructor Description</b>	On File
<b>Address and Phone</b>	Lake Washington Education Association Professional Learning 10604 NE 38 <sup>th</sup> Pl. Suite 212 Kirkland, WA 98033 425/822-3388 (Sheila Hagerman)
<b>Other presenters</b>	Instructor Cadre
<b>Course Description</b>	This course is designed to provide educators with practical skills that will help them to take leadership roles and advocate for public education and the association. Participant will learn specific communication, listening skills, and relational organizing skills and their effective use in an education association. They will also learn strategies for achieving awareness of educational issues. Participants will form a "B Team" – Building Team – to fulfill course requirements.
<b>Course Objectives</b>	To offer Lake Washington Education Association (LWEA) members training to develop communication, listening, organizational, and advocacy skills to improve public education.
<b>Student Expectations</b>	Learners will be able to: <ul style="list-style-type: none"><li>• Work in their local (LWEA) association to improve the perception of public education and the association.</li><li>• Assist LWEA to build capacity and increase membership and advocacy.</li><li>• Apply specific communication, listening skills, and relational organizing skills to their duties as representatives of the education association.</li><li>• Develop and implement strategies with individuals and groups to achieve greater awareness for Washington public schools issues through advocacy.</li></ul>
<b>Methods of Instruction</b>	Lecture, collaboration with peers (project-based)
<b>Grading Criteria</b>	<b>PASS or "B" Grade</b> <ul style="list-style-type: none"><li>▪ attendance at enough class sessions to meet course requirements</li><li>▪ completion of all in-class assignments</li><li>▪ participation in all class activities</li><li>▪ produce evidence of integration of learning by submitting a written log of activity supporting the course objectives and/or assignments</li></ul> <b>"A" Grade</b> <ul style="list-style-type: none"><li>▪ same as Pass or "B" Grade</li><li>▪ write a 1-2 page reflection detailing how the acquired leadership skills strengthen your role as a member advocate and/or positively affected your building, due June 15, 2018</li></ul>
<b>Due dates of major assignments, projects and examinations</b>	<i>5 hours – Local Association Work</i> <ol style="list-style-type: none"><li>1. <i>Attend B Team training with LWEA representative to begin planning process – Oct 24, 2017 (2 ½ hours).</i></li><li>2. <i>Create a plan to attend enough of the Rep Assembly meetings or LWEA events to equal 5 clock hours.(50 hours)</i></li></ol>

3. *Participate in discussions and activities at each training opportunity.*
4. *Come to each class/meeting prepared with the following information:*
  - i. *Current contract issues and questions*
  - ii. *Building issues*
  - iii. *Synopsis of building work/activities to date*
  - iv. *Any requested feedback on current issues or questions*

*5 hours – Building Team Work*

1. *Create a B Team.*
  - a. *Send member names and B Team positions to the LWEA*
2. *Meet at least once as a team prior to October 24, 2017, to create a building plan.*
  - a. *Send copy of plan to the LWEA office. The plan should include:*
    - i. *Communication system to and from members*
    - ii. *Assignments for B Team meetings*
    - iii. *Monthly building meeting schedule and assignments*
    - iv. *Process gathering data for monthly B Team meetings and building labor-management meetings*
3. *Create a building log to track and record B Team activities.*
  - a. *This log will be submitted at the conclusion of the course*
4. *Meet once in the month of January to review and adjust building plan: Provide copy of any plan adjustments to the LWEA office.*
5. *Hold regular monthly meetings in your building:*
  - a. *Provide agenda and summary of minutes for each meeting as part of your building log.*
6. *Complete **one** out of class reinforcement activity:*
  - a. *Serve as an advocate for at least one (1) Association member during the school year.*
  - b. *Create a building activity for an LWEA initiative.*

**Text and/or Required Reading List** Instructor will provide participants with material relevant to course content.

**Prerequisites** None

**Level of Application** Information, Application, Synthesis

*Submit your building log and documentation for completion of the Class Reinforcement activity to LWEA (Kathy Colombo or Sheila Hagerman) by June 15, 2018.*

**Plans for transferring skills in the work setting**

- Discussion/Problem-solving
- Use of references
- Practice skills in workshop
- Peer-coaching
- Observation

**Schedule of Meeting Dates/Times**

09/24/17	3:30 PM-6:00 PM	Tuesday
10/24/17	3:30 PM-6:30 PM	Tuesday
11/14/17	3:30 PM-6:00 PM	Tuesday
12/12/17	3:30 PM-6:00 PM	Tuesday
01/9/18	3:30 PM-6:00 PM	Tuesday
02/13/18	3:30 PM-6:00 PM	Tuesday
03/20/18	3:30 PM-6:00 PM	Tuesday
04/24/18	3:30 PM-6:00 PM	Tuesday
05/22/18	3:30 PM-6:00 PM	Tuesday